I. Purchasing Instructions

A. Award Description

Awarded bidders have been pre-qualified to participate in spot market purchases.

B. Quotation Directives

• GROUP 1: CENTRAL AIR CONDITIONING:

Under group 1 the County will purchase new, high-efficiency replacements for existing central air conditioning units complete with digital thermostats and all related installation. Vendors will be responsible for installation of new units and removal and appropriate disposal of any existing central air conditioning units.

GROUP 2: TUNE-UP OF CENTRAL AIR CONDITIONING UNITS

Under group 2, the County will purchase the labor and services required to tune-up existing, installed central air conditioning units.

GROUP 3: INSPECTION AND REPAIR OF CENTRAL AIR CONDITIONING UNITS

Under group 3, The County will purchase the services and equipment required to inspect currently installed central air conditioning systems to identify missing insulation, holes and/or leakage in ductwork and make necessary repairs or replacements.

1) Contract Instructions (Re: ITB Section 2, Paragraph 2.6.4)

The most recent version of the County's general terms and conditions apply to each quote. The latest version can be accessed by clicking on the following link http://www.miamidade.gov/procurement/itb-terms-conditions.asp, it is ISD Procurement Management's suggestion to print the T&Cs for each quote and add them to the specific quote folder.

Vendor(s) meeting minimum criteria shall be deemed pre-qualified to participate in subsequent spot market purchases as required by the County on either an as-needed or on a periodic basis. When such spot market purchases are initiated, all pre-qualified vendors for a specific group will be invited to offer a fixed price for a specific individual purchase. When deemed necessary by the County department, the prospective vendor must contact the homeowner to arrange for an appointment to examine the scope of work at the property prior to submitting a bid. No change orders shall be accepted for items missed (i.e.:

line chase, concrete pads, electrical disconnects etc.). The vendor then offering the lowest fixed price shall be awarded the specific purchase. The award to one vendor for a specific purchase does not preclude that vendor or the remaining pre-qualified vendors from submitting spot market offers for other specific purchases.

2) Cone of Silence

Pursuant to Section 2-11.1(t) of the County Code, all ITB's are subject to the Cone of Silence.

3) Instruction on applying Bid Preferences (federally funded entities are exempt)

It is the department's responsibility to review the County's general Terms and Conditions to confirm the preferences that apply to each quote.

Small Business Enterprises (SBE) Measures:

Micro Business Enterprises and SBEs must be certified by SBD Business Affairs, a division of the Internal Services Department. For certification information, contact SBD at 305-375-CERT (2378) or online at: http://www.miamidade.gov/business/reports-certification-lists.asp. The enterprises must be certified by bid submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. (This preference is given to bidders that are certified as SBE or Micro/SBE **ONLY**, NOT DBE)

SBE Preference shall be applied first as follows and as otherwise stipulated in Section 2-8.1.1.1.1 of the Code of Miami-Dade County:

Case 1: Quotes of \$100,000 or less. (SBE – set aside, if there is enough SBE certified bidders)

Within the fiscal year, it is required that County departments expend with SBEs 100% of the total value of contracts less than one hundred thousand dollars (\$100,000.00) for goods and/or services. The departmental requirement shall be complied with unless it is determines that there is not enough SBE certified pre-qualified bidders (minimum of 3). In the event it is determined that there is enough SBE certified pre-qualified bidders, participation shall be only among SBEs, and Micro SBEs shall automatically receive a ten (10) percent bid preference.

Case 2: Quotes of 100,000 or less (not set-aside)

A ten (10) percent bid preference shall automatically apply for Micro Business Enterprises.

Case 3: Quotes valued over \$100,000 and up to \$1,000,000

A ten (10) percent bid preference shall automatically apply for SBEs/Micro Business Enterprises.

The departments shall deduct the preference amount from the total bid or quoted price in order to calculate the price to be used for evaluation. The price the County will pay is the original price offered (excluding the 5% or 10% evaluation factors).

A preliminary ranking shall be prepared after applying the SBE/MicroSBE preference to determine the following:

- If based on the new evaluated prices an SBE or Micro/SBE bidder is ranked the lowest, the award of the quote will be to the SBE or Micro/SBE bidder. No other preference will be applied to this specific quote.
- If based on the new evaluated prices none of the SBE or Micro/SBE bidders are ranked the lowest, the following preferences will be applied to this specific quote.

Local Certified Service – Disabled Veteran

Preference should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. These preferences will only be used for evaluating and awarding the bids and shall not affect the contract price. However, if a Local Certified Service-Disabled Veteran Business Enterprise is the lowest bidder as a result of a Best and Final Bid (also known as a BAFO), then the price submitted as part of the Best and Final Bid shall be the contract price. At the time of bid submission, the bidder must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Status and submit this affirmation and a copy of the actual certification along with the bid.

Local and Locally-Headquartered Business Preference

The evaluation of competitive bids is subject to Section 2-8.5 of the Miami-Dade County Code.

Definitions: Local business means the vendor has a valid business tax receipt issued by Miami-Dade County at least one year prior to bid or proposal submission, and a physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business. Firms who provide goods or services which are exempt from Miami-Dade Business Tax Receipt requirements shall be required to submit documentation, to the County's satisfaction, demonstrating the physical business presence of the firm within the limits of Miami-Dade County for at least one year prior to bid or proposal submission. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In addition to the foregoing, a vendor shall not be considered a "local business" unless it contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include, but not be limited

to, the retention and expansion of employment opportunities and the support and increase to the County's tax base. Vendors shall affirm in writing their compliance with the foregoing at the time of submitting their bid or proposal to be eligible for consideration as a "local business" under this section. A vendor who misrepresents the status of its firm under this Section in a proposal or bid submitted to the County will lose the privilege to claim any preference under this Section for a period of up to one year. The County Mayor, in his discretion, may also recommend that the firm be referred for debarment in accordance with Section 2-8.4.1 of the Code of Miami-Dade County. *Locally Headquartered Business* means a Local Business as defined in this Section which has a Principal Place of Business in Miami-Dade County.

In any competitive bid process where award, if any, is to be made to the responsive and responsible bidder offering the lowest bid (the "Low Bidder" and "Low Bid" respectively), the following shall apply:

- 1. If the Low Bidder is not a Local Business, then any and all responsive and responsible Local Businesses submitting a price within ten percent of the Low Bid, the Low Bidder, and any and all responsive and responsible Locally Headquartered Businesses submitting a price within fifteen percent of the Low Bid, shall have an opportunity to submit a best and final bid equal to or lower than the Low Bid.
- 2. If the Low Bidder is a Local Business which is not a Locally Headquartered Business, then any and all responsive and responsible Locally Headquartered Businesses submitting a price within five percent of the Low Bid, and the Low Bidder shall have an opportunity to submit a best and final bid equal to or lower than the Low Bid.
- 3. Award, if any, shall be made to the responsive and responsible bidder offering the lowest best and final bid.
- 4. Ties in best and final bid shall be resolved in the following order of priority: Locally Headquartered Business, Local Business, other business.
- 5. If no best and final bid is required in accordance with the provisions above, award, if any, shall be made to the Low Bidder.

At this time, there is an Interlocal Agreement for Reciprocity of Local Business and Locally-Headquartered Business Preferences in effect between Miami-Dade and Broward Counties until September 30, 2015.

II. Bidders Information

NOTE: Additional bidders that meet the pre-qualification requirements may be added by ISD Procurement Management via addendum. Always check the addenda log table for latest award sheet addenda and additional bidders.

Awarded Vendors								
List is sorted by FEIN						Groups Awarded		
Name	FEIN-Suffix	Phone	Fax	E-mail	Group 1: Central Air Conditioning	Central A/C Units	Group 3: Inspection and repair of Central A/C Ducts	
Done Wright A/C & Electric Service	161665817-01	305 986-5506	305 278-9218	DWRIGHT54@BELLSOUTH.NET	Х	Х	Х	
Forever A/C Corp	202080235-01	786-237-6504 786-378-0243	786-373-3020	FOREVERACCORP2015@GMAIL.COM	X	X	Х	
Mechanical Systems & Controls Inc.	261276686-01	786-228-8925	786-228-8348	VICGOMEZ@MSCONTROLS.NET	X	X	Х	
Air Balance and Diagnostic Company	383763521-01	305-971-0207	305-971-0270	ABDC.LEO@GMAIL.COM	X	Х	Х	
Conwell & Associates Consulting Co.		305 926-5673	305 385-7827	KCONWELL@CACONSULTINGC.COM	Х	Х	Х	
Climate Care Air Conditioning, Inc.	383910111-01	305-962-3563	786-732-7103	SVIVES@CLIMATECAREAC.COM	Х	Х	Х	
Johnson Controls Inc.	390380010-01	954-538-7954	954-538-7902	DAVID2.POWELL@JCI.COM ROBERT.G.RAMOS@JCI.COM	Х	х	х	
United HVAC Services, Inc.	432012679-01	305-625-2901	305-625-2905	UHVAC@COMCAST.COM CHRISTINA@UHVAC.COMCASTBIZ.NET	x	Х	Х	
Florida AC Systems LLC	454615900-01	305-300-7230	305-424-9237	FLORIDA.AC@HOTMAIL.COM	Х	X	Х	
Air at Your Door Inc.	460951397-01	305-885-7771	305-885-7773	CARLOS@AIRATYOURDOOR.COM	Х	Х	Х	
Weathertrol Maintenance Corp	591262109-01	305 908-1000	305 908-1039	TPEREZ@WTROL.COM	Х	Х	Х	
Edd Helms Air Conditioning Inc.	591988899-01	305 653-2530	305 653-7933	BROBERTS@EDDHELMS.COM SALES@EDDHELMS.COM	Х	Х	Х	
Temptrol Air Conditioning Inc.	592253139-01	305 662-7777	305 663-1767	RL51@BELLSOUTH.NET	Х	Х	Х	
Thermal Concepts, Inc.	592317557-01	954-472-4465	954-370-6410	JMAURER@THERMALCONCEPTS.COM	Х	Х	Х	
Advanced Roofing Inc.	592360591-01	954 522-6868	954 566-2967	TOMARAM@ADVANCEDROOFING.COM	Х	Х	Х	
South Dade Air Conditioning & Refrigeration, Inc.	592547687-01	305 258-8898	305 258-8893	SDAC_COMM@BELLSOUTH.NET SDAC_OFFICE@bellsouth.net	Х	Х	Х	
Cool Breeze Air Conditioning Corp	650010307-01	305 226-2665	305 253-4420	LSTORM@COOL-BREEZEAC.COM FRANK@COOL-BREEZEAC.COM	X	x	Х	

A & M Mechanical Contractors Inc.	650147675-03	305 267-3144	305 266-1895	MMARBAN@AMMECHANICAL.COM	Χ	Х	X
Leadex Corp	650170950-01	305-345-7474	305-264-5350	FRANK@LEADEXCORP.COM	Χ	Х	Χ
Community Air Conditioning Inc.	650380680-01	305-207-7445	305-253-5031	RICROJA@MSN.COM	Х	Х	Х
Master Mechanical Services Inc.	650460474-01	305 825-3004	305 825-1607	INFO@MASTERMECHANICALSERVICES.COM	Χ	Х	Х
F X P Corp	650625730-01	305 667-9145	305 667-9149	FPEREZ@FXPCORP.COM	Χ	Х	Χ
Archon Air Management Corp	650794820-01	305-592-8552	305-592-5937	CROMERO@ARCHONAIR.COM	Χ	Х	Χ
Ductmasters Usa Inc.	650840831-02	954 791-4111	954 581-0450	DUCTMASTERS@HOTMAIL.COM	Χ	Х	Χ
Premier Airconditioning & Refrigeration	650939212-01	305 888-3826	305 888-1221	MCARDOSO@CALLPREMIER.NET	Χ	Х	Χ
Pilar Services Inc.	650947656-01	305 888-2421	305 888-2085	WALTER@PILARSERVICES.COM	Х	Х	Х
D A C Air Conditioning Corp	651082972-01	786-293-9009	786-293-9010	MARIO@DACAIR.NET	Х	Х	X

III. Award History / Addendums to the Award Sheet

	Event Log					
Add No.	Date	Description	Officer			
37.	04/15/16	Corrections donated \$35,000 to Fire Rescue.	Ralph Tipton			
36.	02/26/16	Climate Care Air Conditioning has been added to Groups 1, 2, and 3 and is pre-qualified to participate in subsequent spot market purchase as required by the County.	Ralph Tipton			
35	12/18/15	Corrections donated \$10,000 to Miami Dade Fire Rehabilitation Department.	Yuly Chaux-Ramirez			
34	10/20/15	Community Action donated \$300,000 to Miami Dade Corrections and Rehabilitation Department, which is accessing this contract with this donation.	Yuly Chaux-Ramirez			
33	10/8/15	Internal Services Department has donated \$10,000 to Miami Dade Fire Rescue.	Yuly Chaux-Ramirez			
32	9/16/15	Community Action and Human Services Department has donated \$9,000 to Miami Dade Fire which is accessing this contract with this donation.	Yuly Chaux-Ramirez			
31	8/21/15	Forever A/C Corp. (202080235-01) Inc. has been added to Groups 1, 2 & 3 of the contract, and is prequalified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez			
30	7/14/15	Johnson Controls Inc. (390380010-01) has been added to Groups 1, 2 & 3 of the contract, and is prequalified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez			
29	6/19/15	United HVAC Services, Inc. (432012679-01) Inc. has been added to Groups 1, 2 & 3 of the contract, and is pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez			

28	5/12/15	Thermal Concepts, Inc. (592317557-01) Inc. has been added to Groups 1, 2 & 3 of the contract, and is prequalified to participate in subsequent spot market purchases as required by the County.	Esmeralda Cardenas
27	1/9/15	Added e-mail addresses to the following vendors: Edd Helms, Cool Breeze, South Dade Air	Yuly Chaux-Ramirez
26	10/17/14	Air at your Door Inc. (460951397-01) Inc. has been added to Groups 1, 2 & 3 of the contract, and is prequalified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
25	10/15/14	GESTIDO CONSTRUCTION GROUP INC is not in compliance with County Requirements, and has been removed from the contract.	Yuly Chaux-Ramirez
24	7/11/14	Florida AC Systems, LLC (454615900-01) Inc. has been added to Groups 1, 2 & 3 of the contract and are pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
23	5/2/14	Upload Contract Amendment No. 3, adding the UAP fee to non-federal funded Departments. Revised contact info for weathertrol to match ADPICS info. Changed email from rross@wtrol.com to tperez@wtrol.com	Yuly Chaux-Ramirez
22	5/1/14	ISD has accessed this contract with an allocation of \$400,000	Yuly Chaux-Ramirez
21	4/28/14	Contract amendment no. 3 – Section 2.21 has added COUNTY USER ACCESS PROGRAM (applies to non-federal funded departments0	Yuly Chaux-Ramirez
20	4/3/14	Contact information for vendor: Air Balance and Diagnostic Company has been updated.	Yuly Chaux-Ramirez
19	3/25/14	FXP Corp (FEIN: 650625730-01) has been reinstated. Current Certificate of Insurance is on file.	Yuly Chaux-Ramirez
18	3/24/14	The following vendors are not in compliance with Insurance requirements, and have been deleted from the contract until a new certificate of insurance is received: FXP Corp (650625730-01) and City Air Inc. (650302115-01). The following vendors have been reinstated as they are now in compliance with Insurance requirements: A & M Mechanical Contractors, Inc. (650147675-03) Temptrol Air Conditioning, Inc. (592253139-01)	Yuly Chaux-Ramirez
17	3/20/14	Air Balance and Diagnostic (261276686-01) Inc. has been added to Groups 1, 2 & 3 of the contract and are pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
16	2/4/14	Contract amendment no. 2 – Section 2.6.1, 2.6.2, and 2.6.3 were amended to allow a State of Florida Mechanical Contract to be pre-qualified under group 1, 2, and 3.	Yuly Chaux-Ramirez
15	5/13/13	Premier Air Conditioning (FEIN: 650939212-01) has been added to Groups 1, 2 & 3 of the contract and are pre-qualified to participate in subsequent spot market purchases as required by the County.	Susan Pascul
14	3/1/13	D A C Air Conditioning (FEIN: 651082972-01) has been added to Groups 1, 2 & 3 of the contract and are pre-qualified to participate in subsequent spot market purchases as required by the County.	Susan Pascul

13	2/8/13	Mechanical Systems & Controls Inc. (FEIN: 204141679-01) and Leadex Corp (FEIN: 650170950-01) have been added to Groups 1, 2 & 3 of the contract and are pre-qualified to participate in subsequent spot market purchases as required by the County.	Susan Pascul
12	2/4/13	By Resolution No. R-1010-12, the BCC approved the extension of this contract for an additional 5 years to 2/28/18 and \$4,846,000 in spending authority to allow PHCD and CAHSD to continue to purchase under this contract.	Susan Pascul
11	1/9/13	Transferred \$20,000 from Community Action and Human Services Department to Miami-Dade Public Housing and Development. CAHSD's new total: \$693,082.21. HD's new total: \$468,400.00	Susan Pascul
10	11/29/12	Processed Vendor Information Change Form: Added SDAC as the dba for South Dade Air Conditioning and Refrigeration Inc.	Susan Pascul
9	11/5/12	The allocation for Community Action and Human Services Department has increased by \$104,000. The modified contract allocation is \$713,082.21	Susan Pascul
8	1/17/12	Increased Community Action and Human Services' allocation from \$308,682.21 to \$609,082.21 by increasing monies in the amount of \$299,800 and using \$600 in unallocated funds.	Susan Pascul
7	1/13/12	Transferred \$50,000 from Housing and Development to Community Action and Human Services Department. CAHSD's new total: \$51,949.21. HD's new total: \$336,695.69	Susan Pascul
6	5/6/11	Community Air Conditioning Inc. (FEIN: 650380680-01) has been added to Groups 1, 2 & 3 of the contract and is pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
5	3/11/11	Ductmasters USA Inc. (FEIN: 650840831-02) has been added to Groups 1, 2 & 3 of the contract and is prequalified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
4	3/9/11	Cool Breeze Air Conditioning Corp. (FEIN: 650010307-01); City Air Inc. (FEIN: 650302115-01); Archon Air Management Corp (650794820-01); and Master Mechanical Services Inc. (FEIN: 650460474-01) have been added to Groups 1, 2 & 3 of the contract and is pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
3	3/8/11	FXP Corp (FEIN: 650625730-01) and South Dade Air Conditioning & Refrigeration, Inc. (FEIN: 592547687-01) have been added to Groups 1, 2 & 3 of the contract and is pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez
2	3/7/11	Weathertrol Maintenance Corp (FEIN: 591262109-01); Temptrol Air Conditioning Inc. (FEIN: 592253139-01); Pilar Services Inc. (650947656-01); and Gestido Construction Group Inc. (FEIN: 421628637-01) have been added to Groups 1, 2 & 3 of the contract and is pre-qualified to participate in subsequent spot market purchases as required by the County.	Yuly Chaux-Ramirez

_	4	7/40/40	Contract amendment no. 1 – Section 2.28 was added to the contract (Davis Bacon Act Requirements for	Line Deville
		7/19/10	Federally funded Programs)	Lina Bonilla